



GOVERNMENT OF SIERRA LEONE

Name of Project: Harmonizing and Improving Statistics in West Africa Project in Sierra Leone

Grant Numbers: P169285

Assignment Title: RECRUITMENT OF AN INTERNATIONAL CONSULTANT AS SUPPLY CHAIN / LOGISTICS SPECIALIST FOR THE COMPREHENSIVE HEALTH AND EPIDEMIOLOGICAL SURVEILLANCE SYSTEMS (CHESS) PROJECT WITH SUPPORT FROM THE HARMONIZING AND IMPROVING STATISTICS IN WEST AFRICA PROJECT IN SIERRA LEONE (HISWAP-SL)

Reference No. SL-MoFED-343-795-CS-INDV

Date of Issuance: 15th March, 2023

1.0 Source of funds/ Background and Context

The Government of Sierra Leone, through Statistics Sierra Leone (Stats SL) is implementing a \$30m grant from the World Bank toward the cost of the Harmonizing and Improving Statistics in West Africa Project. The regional project is at the execution stage with seven countries (Burkina Faso, Cabo Verde, Cote d'Ivoire, Ghana, Liberia, Sierra Leone and Togo), but is expected to be scaled-up as many more countries have expressed interest to join in the nearest future. The objective of the project is to strengthen the statistical system of participating countries and regional bodies in Africa to produce, disseminate and enhance the use of core economic and social statistics

The project will support the implementation of Strategy for harmonizing statistics in West Africa initiative by AU; support the production of harmonized methodologies by the ECOWAS Commission and improve data access at the regional level. This will include: support to Household-based Surveys at the national level, support to the Core Set of Economic Statistics at National Level, support the modernization of the CPI at the national level, support the improvement of administrative data source, enhanced data accessibility and dissemination, support institutional reforms and enhance human capital. The project also supports the Government's vision for efficient management of data internally and improved public dissemination of data by providing a comfortable work environment and ensure the safe storage of IT equipment and statistical records.

2.0. The Objective of the Assignment

The general objective of the assignment of the HDSS/CHESS Logistics, Supply Chain Management Expert is to perform various functions in ensuring effective and efficient supply chain management for the CHESS project, which includes a complex interaction between and among several institutions. The logistics and supply chain manager job description also entails managing work schedules, overseeing stock control, and processing orders; planning future capacity requirements, and working closely with all areas of the supply chain to ensure effective service delivery for production, while also recognizing the crucial parts that suppliers and sub-contractors play in delivering business objectives, and having a good knowledge of the tools, techniques, or processes for selecting and managing vendors.

3.0. Responsibilities and Scope of Work

Supporting and participating in the process related to supply chain management activities, including a proactive contribution to win strategies

- Implementing the tools or techniques that are related to logistics and supply chain management processes for a more effective and easier job.
- Implementing cost reduction principles in all aspects of CHESS research sites activities, transactions and other services.
- Ensuring that sub-contractors are effectively managed and reviewed.
- Ensuring that all objectives, instructions, and directions from the CHESS Team Lead are successfully achieved.
- Selecting, negotiating, and implementing supply orders in accordance with the right policy and procedures as stated by the project's standard suite of conditions.
- Ensuring that goods and services are delivered in the right specifications and quantities and at the right time.
- Undertaking the full review and development of CHESS research site systems and procedures.
- Ensuring that materials are available at all times, especially when required, and that planning functions are effectively and efficiently managed
- Ensuring that all documentation is accurate and up-to-date.

4.0 Deliverables

- Detailed logistics and supply chain management work plan
- Report templates for logistics and supply chain programmes activities.
- Training of local staff on logistics and supply chain management.

5.0 Duration

The CHES Logistics, Supply Chain Management Expert will be hired for a total of two years (24 months) and reside in-country to support the establishment of the research sites. The Successful Consultant will be issued with a Contract for a period of One year and will be renewed on the expiration of the first Contract based on satisfactory performance.

6.0 Educational Requirements, Qualification and Experience

- MSc in Supply Chain Management and at least five years' work and field experience in the implementation/supervision of HDSS/CHES activities in Africa.
- Extensive practical experience in supply & logistics operations and consultancy work in a humanitarian or development context.
- Sound knowledge of the systems available to support the supply chain management functions.
- Ability to design, roll-out and implement strategies, plans (contingency/ response) with matrix slotting of the supply & logistics operations in emergency contexts.
- Proven track record working as a supply & logistics Consultant.
- Ability to liaise and coordinate with a variety of stakeholders, including donors, partner organizations, private sectors, and government institutions.
- Demonstrable coordination, communication, and cluster networking skills.
- Excellent experience in capacity building, facilitation, and training
- Demonstrated experience of integrating feminist principle, gender, inclusion, and diversity issues in Logistics operation activities.
- Experience of working in difficult contexts, and the ability to work to tight deadlines.
- Experience in digital processes operations in complex contexts.
- Research, Analytical and Presentation skills with excellent training techniques.
- Demonstrable knowledge in supply & logistics Local Humanitarian Leadership and conducting surveys using the Survey CTO, Kobo Tool, Monkey Survey amongst others.

7.0 Reporting Requirements:

The Logistics and Supply Chain Management Expert will report to the CHES Team Lead. The consultant will have extensive engagements and coordination with CHES local teams to deliver the project's logistics and supply chain requirements.

8.0 Selection Criteria

The short-listing criteria are:

1. Experience of the Individual Consultant relevant to the Assignment
2. Competency/Qualification of the Individual Consultant relevant to the Assignment

This REOI will lead to the preparation of short list of consultants

The Consultant will be selected in accordance with ***Individual Consultant (IC)*** method set out in the World Bank's Procurement Regulations for IPF Borrowers. The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" November 2020 ("Procurement Regulations"), setting forth the World Bank's policy on conflict of interest. as per paragraph 3.17 of the Procurement Regulations.

Further information on the full blown Terms of Reference (TOR) be obtained at the address below or email hiswa2020statssl@gmail.com during office hours **0900 to 1700 hours Sierra Leone time from Monday through Friday**. Expressions of interest must be delivered in a written form and soft copies to the address below in **person or e-mail: hiswa2020statssl@gmail.com** on or before **Wednesday 29th March, 2023**. The name of the assignment should boldly be written as **"RECRUITMENT OF AN INTERNATIONAL CONSULTANT AS SUPPLY CHAIN /LOGISTICS SPECIALIST FOR THE COMPREHENSIVE HEALTH AND EPIDEMIOLOGICAL SURVEILLANCE SYSTEMS (CHESS) PROJECT WITH SUPPORT FROM THE HARMONIZING AND IMPROVING STATISTICS IN WEST AFRICA PROJECT IN SIERRA LEONE HISWAP-SL.**

The Team Lead

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