

Invitation for Bids

National Competitive Bidding (NCB)

Issue Date: 17th November 2022

Country: Sierra Leone

Name of Project: Accountable Governance for Basic Service Delivery Project

Contract Title: Supply, delivery and installation of 44 laptop computers, 110 tablets and 17 printers to support the establishment and institutionalization of the DDCC National Secretariat at MoPED, DDCC Secretariat in 16 Districts and operations of NAMED

RFB Reference No.: SL-MOFED-320826-GO-RFB

1. The Government of Sierra Leone, through the Ministry of Finance has received financing from the World Bank toward the cost of the Accountable Governance for Basic Service Delivery Project, and intends to apply part of the proceeds toward payments under the contract for the *Supply, delivery and installation of 44 laptop computers, 110 tablets and 17 printers to support the establishment and institutionalization of the DDCC National Secretariat at MoPED, DDCC Secretariat in 16 Districts and operations of NAMED*

2. The Project now invites sealed Bids from eligible Bidders who can demonstrate Technical and Financial Capabilities for the Supply, delivery and installation of 44 laptop computers, 110 tablets and 17 printers for a delivery period of 6 weeks.

No.	IT Equipment	QTY	Unit Measure	of Delivery period	Bid Security NLe
1	Computers/laptop	44	Pcs	6 weeks	57,000
2	Printer with scanner	17	Pcs		
3	Tablets and accessories (power banks)	110	Pcs		

3. Bidding will be conducted through National Competitive Bidding (NCB) procurement using a Request for Bids (RFB) as specified in the World Bank's "Procurement Regulations for IPF Borrowers" Goods, Works, Non-Consulting and Consulting Services July 2016 Revised November 2017 and August 2018 Fourth Edition, 2020 ("Procurement Regulations"), and the National Public Procurement Authority and is open to all eligible Bidders as defined in the Procurement Regulations.

4. Interested eligible Bidders may obtain further information from Project Fiduciary Management Unit Ministry of Finance or via email to agbsdproject2022@gmail.com, and inspect the bidding document during office hours 0900 to 1700 hours at the address given below

5. The bidding document in English may be purchased by interested Bidders upon the submission of a written application to the address below and upon payment of a non-refundable fee of One Thousand Leones (Le1,000.00) into the Project's Consolidated Account *at the Sierra Leone Commercial Bank Ltd.*

Account name: Accountable Governance for Basic Service Delivery Project Account Number: 00300000099330193

6. Bids must be delivered to the address below on or before **Thursday 15th December 2022 at 11:00am**. Electronic Bidding will not be permitted. Bids will be publicly opened in the presence of the Bidders' designated representatives and anyone who chooses to attend at the address below on **Thursday 15th December 2022 at 11:00am**.

7. All Bids must be accompanied by a Bid Security in the amounts indicated above or its equivalent in a freely convertible currency. The Bidder shall seal the original and each copy of the bid, in separate envelopes, duly marking the envelopes as "**ORIGINAL (1)**" and "**COPY (3)**." The envelopes shall then be enclosed in an outer envelope and sealed.

8. Bids must be delivered to the address below on or before **Thursday 15th December 2022 at 11:00am**. All bids must be accompanied by:

1. A valid Business registration certificate
2. A valid tax clearance certificate.
3. A valid NASSIT clearance certificate.
4. Business Profile of the Bidder/Supplier
5. Evidence of undertaking similar supplies within the last Five (5) years.
6. Letter (s) of reference/ copy of signed Contract from the purchaser must be provided
7. Bid Security of Fifty-Seven Thousand Leones (NLe, 57,000) from a reputable Commercial Banking Institution
8. Joint venture agreement(where applicable)
9. Audited Financial Statements for the past 3 years with an annual turnover of NLe 2,500,000
10. Power of Attorney
11. Manufacturers Authorization
12. Original Brochure/ Technical Literature of the Items to be supplied

Bidders shall quote for all items as required in the Bid Document. Bids will be evaluated and contract will be awarded to the most responsive Bidder.

9. Bids will be publicly opened on **Thursday 15th December 2022 at 11:00am** in the presence of the bidders' designated representatives and anyone who chooses to attend, at the address below.

Third Floor

Project Management Unit

35 Liverpool Street

Sierra Leone Commercial Bank Building

Freetown

Tel: +23276516677

Late bids will be rejected and returned unopened to bidders.

